

Environment and Community Overview and Scrutiny Panel

Agenda and Reports

For consideration on

Monday, 16th July 2007

In Committee Room 1, Town Hall, Chorley

At 6.30 am



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee and its appropriate panels. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee or Panel.

Chief Executive's Office

Please ask for: Gordon Banks
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Date: 5 July 2007

Chief Executive: Donna Hall

Chorley
Council

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Dear Councillor

ENVIRONMENT AND COMMUNITY OVERVIEW AND SCRUTINY PANEL - MONDAY, 16TH JULY 2007

You are invited to attend a meeting of the Environment and Community Overview and Scrutiny Panel to be held in Committee Room 1, Town Hall, Chorley on Monday, 16th July 2007 commencing at 6.30 am.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To confirm as a correct record the Minutes of the meeting of the Environment and Community Overview and Scrutiny Panel held on 7 June 2007 (enclosed)

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be asked one supplementary question within his or her allocated 3 minutes

Continued....

5. **Business Plan Monitoring (Pages 3 - 4)**

The Panel on the 7 June 2007 requested Directors to submit to this meeting information relating to the under mentioned issues when it considered the Business Plan Monitoring Statements for the period 1 January to 31 March 2007.

The Director of Finance to report on the following issue

- Processing of Invoices within the 30 working days.

An analysis of where and the reasons for the delays that are causing the current fall in the performance target and whether the system is working across the authority (enclosed)

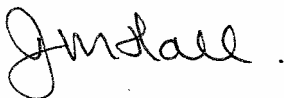
The Director of Human Resources will give a short presentation on the management of sickness absence across the authority, indicating how the figures are arrived at and the split in the figures between short term and long-term sickness.

6. **Neighbourhood Working - Inquiry**

The Director of Streetscene, Neighbourhoods and Environment will present a verbal report on the current position regarding the progress of the ongoing Neighbourhood Working Inquiry.

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Environment and Community Overview and Scrutiny Panel (Councillor Greg Morgan (Chair) and Councillors Nora Ball, Judith Boothman, Magda Cullens, Michael Devaney, Doreen Dickinson, Anthony Gee, Catherine Hoyle, Keith Iddon, Miss Margaret Iddon, KevinJoyce, Roy Lees, Adrian Lowe, Marion Lowe, Michael Muncaster, Rosemary Russell and Shaun Smith for attendance.
2. Agenda and reports to John Lechmere (Director of Streetscene, Neighbourhoods and Environment) and Gordon Bankes (Democratic Services Officer) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823